



Information Update – December 2020 Financials Summary

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Vice President of Finance and CFO Bart Brown and Deputy CFO Hardi Shah
Date: January 14, 2021

DECEMBER 2020 FINANCIAL SUMMARY

The Finance Division is in the process of closing out the fiscal year 2020. As in the past we will not close December until the last Friday of January so we can process all the outstanding 2020 invoices. This report reflects all activities as of January 14, 2020. The audited 2020 year-end financials will be reported in our FY2020 Comprehensive Annual Financial Report (CAFR).

Revenue

- Year to date, the Federal Assistance is very close to the budgeted revenue. It is under budget by \$16,697 (<1%) year to date.
- Year to date, the Other Operating Income is under budget by \$250,888 (29%). This category includes income from our advertising contract. Due to COVID19, advertising revenue is also impacted and yielding lower than expected results.
- IndyGo continues to experience lagging Passenger Service Revenue due to COVID-19. This revenue category is under budget by \$4,770,875 (45%) year to date.
- Year to date, the PMTF revenue is on budget.
- IndyGo received \$1,231,278 (3%) higher than budgeted Property Tax Revenue for the fiscal year 2020.
- Local Transit Operating Income Tax revenue received is exactly on target with the budgeted revenue.
- Service Reimbursement Program revenue is \$45,484 (11%) under budget year to date for FY 2020. IndyGo budgeted for revenue from the Greenwood Route Guarantees but that revenue sharing agreement was discontinued in FY2020.

The Total Revenue for the agency is under budget by \$3,852,710 (3.5%) for the fiscal year 2020 mainly due to Passenger Service Revenue coming in under budget than projected as a result of the Pandemic.

Expenditures

Budgets are dynamic financial plans based on hopes and predictions made as much as twenty months in advance, so some variances are bound to occur as events unfold. Most budget variances are minor and are handled in the ordinary course of business. When this is not the case, financial adjustments or transfers of appropriation authority may be necessary with the Board of Director's approval.

I) Personnel Services

In June and October of 2020, IndyGo's Board of Directors approved action items authorizing transfer of appropriations (budgets) from Diesel fuel expense category to the Personnel Service category. It has allowed the expenditures to align with their budgeted categories. As a result,

- The fringe benefits category is under budget by \$857,583 (5%) for the year.
- Overtime expenses are slightly under budget by \$87,900 (2%) for the year ended 2020.
- For FY20, the salary expenses are under budget by \$4,287,099 (9%).

The Personnel Services category is under budget by \$5,232,584 (7%) for the year ended 2020.

II) Other Services and Charges

- The claims expense category is slightly under budget by \$54,323 (2%) for the fiscal year 2020.
- We continue to see the effects of the COVID19 pandemic and as a result Miscellaneous Expense category has trended under budget this year. It is under budget by \$451,586 (46%) year to date.
- The invoice for the Purchased Transportation Services has not been posted yet and since December being the last month of the year, Finance does not accrue the expenses to allow for the financial year end closing activities to true up themselves. This category is under budget by \$3.5M (30%) roughly. We have realized less than budgeted expenditure in this category as a result of reduced demand in the Para Transit services in the midst of the Pandemic.
- The "Services" expense category is over budget by \$570,520 (4%) for the year. This category includes costs related to the cleaning and sanitizing our facilities and coaches due to the ongoing pandemic which has affected this category to go over budget.
- Utilities expenses are over budget for the year ended 2020 by \$51,69 (4%). Higher electricity expenses attributed this category to go over budget.

Overall, the Other Services & Charges category is under budget by \$3,392,890 (11%) year to date.

III) Materials & Supplies

- The fuel and lubricant category is under budget by \$2,565,828 for the year ended December 2020. The encumbrance tied with 2019 Fuel PO carried over into 2020 with budget helped this category to come significantly under budget.
- The maintenance materials category is under budget by \$531,287 (10%) for the year.

- The other materials and supplies category is under budget by \$278,307 (26%) year to date. This category includes the expenses incurred on the necessary supplies and PPEs for the health and safety of our riders and employees via procuring necessary supplies and PPEs.
- At the end of FY2020, the “Tires & Tubes” expense is also under budget by \$353,042 (44%).

The Total Materials and Supplies category is under budget by \$3,728,465 (28%) for the Fiscal Year 2020.

Overall, the expenditures came under budget by \$12,353,939 (11%) for the fiscal year ended 2020. It is to be noted that these expenditures would change as Finance Department continues to back date the invoices received for the services rendered in 2020.

Expense Tracking - COVID19

CARES Act grant allows IndyGo to draw the funds against the eligible expenditures which comprises the operating expenses necessary to operate, maintain, and manage a public transportation system including costs related to personal protective equipment and cleaning supplies that occur on or after January 20, 2020. As the pandemic continues to hover around, our current and future revenues are going to be deeply affected. In light of that situation, Finance team is tracking the federal revenue from the CARES Act, implementing strategies to make sure that fund balances reserves are preserved and help offset declines in the future revenue to some extent.

Below table shows the Federal Revenue received from the CARES Act for the month ended December 31, 2020.

REVENUE FEDERAL ASST - CARES ACT \$40,508,963

IndyGo is committed to the safety of our riders and employees and continues to incur costs related to the PPEs, secure enhanced cleaning/sanitizing efforts and COVID leaves. Below is the summary of expenses incurred.

COVID Related Expenses	PPEs, cleaning/Sanitization Exps	COVID Leave Exps	Total
March	404,839	11,550	416,389
April	722,819	520,092	1,242,911
May	293,910	230,934	524,844
June	239,480	152,592	392,072
July	327,286	99,017	426,303
August	173,943	72,021	245,963
September	290,620	80,607	371,227
October	429,803	106,876	536,679
November	291,274	71,136	362,409
December	685,609	150,528	836,137
Total	3,859,581	1,495,353	5,354,934

RECOMMENDATION:

Receive the report.

Bart Brown, Vice President of Finance and CFO and Hardi Shah, Deputy CFO (Finance)



Indianapolis Public Transportation Corporation

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Budget to Actuals (Comparative Statement) - IndyGo

Period Selected: 12

For the Twelve Months Ending Thursday, December 31, 2020

	Current Month				YTD				PRIOR
			Budget	Budget			Budget	Budget	
			Variance	Variance			Variance	Variance	YTD
	Actual	Budget	\$	%	Actual	Budget	\$	%	Actual
Operating Revenue									
Federal Assistance	431,287.80	956,667.00	(525,379.20)	(54.92)	11,463,302.53	11,480,000.00	(16,697.47)	(0.15)	12,353,300.76
Other Operating Income	20,051.69	71,275.00	(51,223.31)	(71.87)	604,416.98	855,305.00	(250,888.02)	(29.33)	766,408.00
Passenger Service Revenue	372,125.56	1,001,871.00	(629,745.44)	(62.86)	5,860,865.85	10,631,741.00	(4,770,875.15)	(44.87)	9,224,815.73
PMTF Revenue		925,650.00	(925,650.00)	(100.00)	11,107,800.00	11,107,800.00		0.00	10,956,604.00
Local Property & Excise Tax Revenue	4,787,163.50	3,039,078.00	1,748,085.50	57.52	37,700,214.46	36,468,936.00	1,231,278.46	3.38	36,833,525.25
Local Transit Income Tax Revenue	3,342,536.03	3,342,540.00	(3.97)	(0.00)	40,110,432.03	40,110,476.00	(43.97)	(0.00)	34,598,136.52
Service Reimbursement Program	22,083.00	35,040.00	(12,957.00)	(36.98)	374,996.00	420,480.00	(45,484.00)	(10.82)	395,323.52
Total Operating Revenues	8,975,247.58	9,372,121.00	(396,873.42)	(4.23)	107,222,027.85	111,074,738.00	(3,852,710.15)	(3.47)	105,128,113.78
Operating Expenses									
Personal Services									
Fringe Benefits	1,428,130.87	2,234,947.30	(806,816.43)	(36.10)	18,221,409.95	19,078,993.45	(857,583.50)	(4.49)	14,278,865.90
Overtime	347,294.47	777,964.58	(430,670.11)	(55.36)	4,262,674.19	4,350,574.96	(87,900.77)	(2.02)	4,786,164.16
Salary	1,949,609.67	4,587,966.76	(2,638,357.09)	(57.51)	42,325,347.58	46,612,447.35	(4,287,099.77)	(9.20)	38,272,722.29
Total Wages and Benefits	3,725,035.01	7,600,878.64	(3,875,843.63)	(50.99)	64,809,431.72	70,042,015.76	(5,232,584.04)	(7.47)	57,337,752.35
Other Services & Charges									
Claims	302,714.38	247,041.67	55,672.71	22.54	2,910,176.80	2,964,500.04	(54,323.24)	(1.83)	3,320,406.14
Miscellaneous Expenses	40,625.38	81,314.80	(40,689.42)	(50.04)	524,191.19	975,777.60	(451,586.41)	(46.28)	632,869.85
Purchased Transportation	(428,650.94)	980,249.00	(1,408,899.94)	(143.73)	8,253,797.08	11,762,988.00	(3,509,190.92)	(29.83)	11,270,233.10
Services	2,561,792.60	1,021,588.33	1,540,204.27	150.77	13,857,632.12	13,287,112.00	570,520.12	4.29	10,874,151.80
Total Utilities	10,144.66	110,833.32	(100,688.66)	(90.85)	1,381,690.06	1,329,999.84	51,690.22	3.89	1,201,661.24
Total Other Services & Charges	2,486,626.08	2,441,027.12	45,598.96	1.87	26,927,487.25	30,320,377.48	(3,392,890.23)	(11.19)	27,299,322.13
Materials & Supplies									
Fuel & Lubricants	265,764.45	84,084.26	181,680.19	216.07	3,566,593.15	6,132,421.08	(2,565,827.93)	(41.84)	4,470,571.35
Maintenance Materials	381,823.77	454,278.73	(72,454.96)	(15.95)	4,920,057.31	5,451,344.76	(531,287.45)	(9.75)	5,589,526.14
Other Materials & Supplies	75,872.13	89,951.50	(14,079.37)	(15.65)	801,110.97	1,079,418.00	(278,307.03)	(25.78)	1,392,031.65
Tires & Tubes	6,323.12	66,843.16	(60,520.04)	(90.54)	449,075.32	802,117.92	(353,042.60)	(44.01)	840,845.06
Total Materials & Supplies	729,783.47	695,157.65	34,625.82	4.98	9,736,836.75	13,465,301.76	(3,728,465.01)	(27.69)	12,292,974.20
Total Operating Expenses	6,941,444.56	10,737,063.41	(3,795,618.85)	(35.35)	101,473,755.72	113,827,695.00	(12,353,939.28)	(10.85)	96,930,048.68
OPERATING INCOME/(LOSS)	2,033,803.02	(1,364,942.41)	3,398,745.43		5,748,272.13	(2,752,957.00)	8,501,229.13		
GAIN/LOSS ON ASSET DISPOSAL	(5,211.08)		(5,211.08)	0.00	20,826.55		20,826.55	0.00	628,687.91
NET INCOME/(LOSS)	2,039,014.10	(1,364,942.41)	3,403,956.51	(249.38)	5,727,445.58	(2,752,957.00)	8,480,402.58	(308.05)	7,569,377.19

Procurement Activity Report

Past 30 days (actual)- December 2020

Released New Opportunity	- Year End Inventory - 901 Extension (RFI) - Non-Revenue Vehicles
Received Bids	- D365 Implementer - Mobility Integration (RFI) - TSP (RFI) -901 Extension (RFI) - Non-Revenue Vehicles - Year End Inventory
Awarded	- Bus CCTV -VoIP Replacement - Fare-Free Consultant - Employee Intranet - Year End Inventory - Paratransit Fleet Replacement - AX 2012 Support -901 Extension Vehicles - Service Uniforms - Non-Revenue Vehicles
Contracted/ Kickoffs	- Bus CCTV -Non-Revenue Vehicles - Fare-Free Consultant - Transportation Network Company - ADA Next Steps Facilitator - Fleet Batteries - AX 2012 Support - Service Uniforms - Employee Intranet -901 Extension Vehicles - VoIP Replacement - Paratransit Fleet Replacement - Year End Inventory
Renewals	- Bus Shelter Maintenance/ Cleaning - Real Time Sign Support - Call Handling Software
Closeout	- TNC Emergency Contract

Current Month (expected)- January 2021

Release/ New Opportunity	- Environmental Waste Pumping - Trash Service - Generator Repair - Temp Staffing - Air Compressor Maintenance - Windshield Repair - Safety Glasses/ Safety Shoes - Wellness Clinic - Parking lot Sealcoating - Bulk Paper - Fuel Tank & Dispenser Service - Care Center - On-Call Plumbing - Water Softener Salt - On-Call Overhead Door Repair
Received Bids	- Environmental Waste Pumping - Trash Service - Generator Repair - Temp Staffing - Air Compressor Maintenance - Windshield Repair - Safety Glasses/ Safety Shoes - Water Softener Salt - Bulk Paper - On-Call Overhead Door Repair - Fuel Tank & Dispenser Service
Awarded	- Governance & Audit Consultant - Communication Specialist - In-Plant Bus Inspection
Contracted/ Kickoffs	- Bus CCTV - VoIP Replacement - Governance & Audit Consultant - Employee Intranet - Fare-Free Consultant - Communication Specialist - In-Plant Inspection
Task Orders	- Ft. Wayne Conversion - Celadon- Building B demo - Celadon- Building B - Celadon- Building C - Celadon- Admin Reno
Renewals	- Wellness Clinic - Paratransit Operations
Close Out	- Red Line - Office Renovations - Bus Wash/Paint Booth

Future 30 days (planned)- February 2021

Release/ New Opportunity	- Electric Gate Service - New Property Signage - New Property Cleaning
Received Bids	- Electric Gate Service - On-Call Plumbing - Care Center - Parking Lot Sealcoating
Awarded	- D365 Implementer - Windshield Repair - Bulk Paper - Water Softener Salt - Trash Service - Temp Staffing
Contracted/ Kickoffs	- Governance & Audit Consultant - In-Plant Inspection
Task Orders	- Michigan- Admin Reno - Michigan-Vehicle & Staff Parking Lot - Michigan-Assessment & Maintenance Operations